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Ofsted Outstanding Provider

Reddish Vale Nursery School E-Safety Policy

1. Policy statement

Reddish Vale Nursery School has a commitment to keeping children safe and healthy and the e-safety policy operates at all times under the umbrella of the safeguarding children policy. The e-safety policy is the implementation of the safeguarding policy in relation to electronic communications of all types.

2. Introduction

The Internet is now regarded as an essential resource to support teaching and learning. Computer skills are vital to accessing life-long learning and employment.
It is important for children to learn to be e-safe from an early age and the nursery can play a vital part in starting this process. In line with other nursery policies that protect pupils from other dangers, there is a requirement to provide pupils with as safe an internet environment as possible and a need to begin to teach them to be aware of and respond responsibly to possible risks. This includes educating parents, as key partners in their children's education, about e-safety guidelines and advice in an ever-increasingly technological society.

3. EYFS themes and commitments in relation to e-safety

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe	2.1 Respecting each other 2.2 Parents as partners	3.4 The wider context	4.4 Personal, social & emotional development.

4. Core principles of internet safety

The internet is becoming as commonplace as the telephone or TV and its effectiveness use is an essential life-skill. Unmediated internet access brings with it the possibility of placing children and adults in embarrassing, inappropriate and even dangerous situations.

5. The E-Safety Policy is built on the following care principles:

5.1. Guided educational use
Significant educational benefits should result from internet use

including access to information from around the world. Internet use should be carefully planned and targeted within a regulated and managed environment.

5.1.1.1. Risk assessment

The nursery has a duty to take all reasonable precautions to ensure users access only appropriate material. Staff need to ensure that children know how to ask for help if they ever come across material, onsite and offsite, that makes them feel uncomfortable.

5.2. Responsibility

Internet safety in the nursery depends on staff, parents, carers and visitors taking responsibility for the use of internet and other communication technologies such as mobile phones. It is the nursery's responsibility to use technical solutions to limit internet access and to monitor their effectiveness.

6. The importance of internet access at nursery

The internet is an essential element in 21st century life for education, business and social interaction. The nursery has a duty to provide children with quality internet access as part of their learning experience. Nursery internet access will be tailored expressly for educational use and will include appropriate filtering. Children will learn appropriate internet use. Staff will guide children in online activities that will support their learning, mainly through accessing information on nursery iPads. The internet is also used in the nursery to support the professional work of staff, to allow effective planning and to enhance the nursery's management information and business administration systems.

7. Authorising Internet access

All staff will sign an 'Acceptable ICT use Agreement' before using any school ICT resource. The school will keep a record of any e-safety issue or violations of the user policies. Children's experience of the internet will be through adult demonstration and access to websites under the supervision of an adult. Parents and carers will sign an Acceptable Use Policy on behalf of their child as part of their induction process.

8. How filtering will be managed

Appropriate internet filtering is provided by Stockport local authority. Staff will monitor the websites being used by the children during nursery sessions. If staff or children discover unsuitable content which has been accessed on iPads, laptops or computers, they must be reported to the Senior Leadership Team immediately so that filters can be reviewed with Stockport local authority and appropriate measures taken.

9. Published content and school website

9.1.	Members of staff are responsible for ensuring that material accessed by children is appropriate and for ensuring that the use of any internet derived materials by staff or by children complies with copyright law.

9.2.	Staff with responsibility for publishing content will ensure that the school's ethos is reflected in all published material including the website, information is accurate, well presented and personal security is not compromised. Care will be taken to ensure that all information is considered from a security viewpoint including the use of photographic material.

9.3.	Website photographs that include children will be selected carefully and will not allow individual children to be identified. Children's full names will not be used anywhere on the website, particularly in association with photographs. Written permission from parents or carers for featuring their child on the website is requested when each child starts at the nursery and parents/carers wishes are followed at all times.

9.4.	The contact details on the website should be the nursery school address, e-mail and telephone number. Staff or children's personal information will not be published.

9.5.	Communication on blogs may take place but only once it has been approved by a member of the Senior Leadership Team.

## 10.	Protecting personal data

Personal data will be recorded, processed, transferred and made available according to General Data Protection Regulations Act 2018.

## 11.	Communication

### 11.1.	Managing e-mail
Children will not have access to e-mail. Staff using e-mail will use a nursery e-mail address provided and managed by Stockport ICT services. E-mails containing documents regarding SEND, safeguarding or children will be password protected.

### 11.2.	On-line communications and social networking
On-line chat rooms and social networking sites such as Facebook will not be used in the nursery. Staff will not discuss individual children or their setting on Facebook, or any other social networking site. Parents, carers and staff will be required to sign a social media agreement on induction.

### 11.3.	Mobile technologies
Mobile phones are not permitted in the nursery by parents or staff. Staff are permitted to use their mobile phones in the office and in the staff area.

12. Parents and e-safety

Parents' attention will be drawn to the nursery e-safety policy. There will be an e-safety information board and content published at appropriate times in the monthly newsletter and blog.

13. Handling complaints and e-safety concerns

13.1 Any complaints about the appropriate use of the internet or other technologies will be handled through the complaints procedure. Any complaint must, in the first instance, be dealt with by the Headteacher.

13.2 Concerns related to safeguarding issues will be dealt with through the school's Safeguarding Policy and Procedures.

13.3 Complaints of the internet misuse will be dealt with by the Headteacher.

13.4 Any complaint about staff misuse must be referred to the Headteacher.

Status	Approved
Date reviewed	Summer 2019
Where agreed	Governing board
Review date	Summer 2021